

Instructions

1. Kindly fill the form in CAPITAL LETTERS.
2. Page 1:
 - a. Select your monthly contribution amount.
 - b. Kindly fill your personal details as requested to send periodical communications from Yuva.
3. Page 2:
 - a. Write all the details in this page as per your bank records (name, account details) and kindly sign as you sign on the cheque. Do your signature in the 1st Account holder Signature box only.
 - b. While filling the Section 1 – Sponsorship Details - if you are filling the form 1st – 21st of a month and you are sure of handing over the filled form to Yuva office personally / by post before 25th then fill the Month of First Donation Effect as the immediate next month, else mention the next month. [Example: If you are filling the form 1st – 21st of March and you are sure of handing over the filled form to Yuva office personally / by post by 25th then fill the Month of First Donation Effect as April 2015. If you cannot submit the form before 25th; mention it as May 2015].
4. Page 3: Please make sure that you will sign the letter which is required by the bank to verify your account before approving your contribution. Please do not fill anything in this letter. We will fill it on your behalf. You are requested to only sign this letter.
5. The receipt containing the total value of the donation for the whole year along with the relevant tax exemption certificate will be sent to you annually at the end of the financial year. In case you need it quarterly or during your IT declaration kindly intimate us.
6. In case this form is not filled in the presence of our authorized fund raiser, please insert the form in a sealed envelope and send it to Yuva office

Address:

Attn: Ms. Swetha Rao

Yuva Bengaluru

No. 84, 1st Floor, Sai Ganga Nivas,

Coconut Avenue Road, 6th Cross,

Malleswaram, Bangalore- 560003

Ph: 88612 62531

7. The details (including signature) provided in the Mandate form should exactly match with the present bank records. Please fill the form carefully.
8. MICR is a 9 digit code to identify the bank branch. You can find the MICR code in the white area at the bottom of a MICR cheque. Please fill up the 9 digit MICR number exactly as printed in your cheques.
9. ECS is a very easy, secure, hassle free and convenient way to donate. You can discontinue your recurring donation or change your donation preferences by informing us or the bank in prior. A minimum of 15 days notice is required for discontinuation of your recurring donation.
10. Please inform us about any changes in your address immediately. This will help us in ensuring that the hard copy of the Tax Exemption Certificate reaches you.

For any doubts while filling the form, call Ms. Swetha on 8861262531.